

Bury Children's Trust

Draft Minutes of the Trust Board meeting held on 30 June 2016

Attendance:

Mark Carriline	Executive Director Children, Young People & Culture (Chair)
Charlie Deane	Principal, Bury College (Deputy Chair)
Cllr Eammon O'Brien	Deputy Cabinet Member Children & Families
Lesley Jones	Director of Public Health, Council Communities & Wellbeing
Vicky Maloney	Chief Officer Early Break, representing CYP Forum
Tom Gledhill	Head teacher, Bury Secondary PRU, representing BASH
Helen Chadwick	Head teacher, Millwood Primary Special School, representing BAPH
Wendy Thompson	Snr Mgr Children & Health Improvement, Pennine Care NHS Foundation Trust, Community Services
Ann Noi	Strategy Planning & Development Lead, Council Communities & Wellbeing
CI Jo Marshall	Greater Manchester Police, Bury Division
Maria Worthington	Business Manager Neighbourhoods, Six-Town Housing
Anne Gent	Partnership Manager, Dept Work & Pensions
Klare Rufo	Assistant Director Learning & Culture, CYP & Culture
Catherine Tickle	Commissioning Programme Manager, Bury CCG
Dr Bratati Bose-Hader	Consultant Community Paediatrics, Pennine Acute Hospitals NHS Trust
Dr Bin Low	Consultant Paediatrician, Pennine Acute Hospitals NHS Trust
Heather Walton	Youth Participation Officer, Council CYP & Culture
Lindsay Dennis	Children's Trust Development Officer, Council CYP & Culture
Bev Worthington	Council Communities & Wellbeing, attending for item 6.1

1. Introductions and Apologies (M Carriline)

MC welcomed everyone to the meeting. Apologies were received from Jackie Gower (CYP & Culture, Social Care), Kim Marshall (Healthy Young Minds, Pennine Care), Helen Howard (Pennine Care Acute Hospital NHS Trust) and Dana Marrett (item 6.2). All other partners were in attendance or represented.

2. March Minutes, Actions and Matters Arising

March Minutes were approved.

In addition to information provided in the Summary of Actions or included as agenda items, the following points were raised

2.1 Actions: Item 1 Commissioning Principles – Good practice

(Paper circulated)

A short paper setting out how to involve children and young people in the commissioning of services was circulated and approved. This paper has been written by the Youth Participation Officer and forms part of the Commissioning Principles and the Participation Strategy. It should inform all future commissioning

that requires the participation of children and young people and Board members are asked to take this forward within their own agency as appropriate. (The Principles and Good Practice are on the Children's Trust website.)

Action: Board members

2.2 **Actions: Item 8 Workforce Strategy** (L Dennis)

(Paper provided)

LD reminded Board members that the Workforce Strategy sets out common principles of working for everyone who works with children and young people in line with the CT ambition 'Right Help, Right Time'. She noted that at Circles of Influence, young people raised the importance of staff recognising the signs that something is wrong and knowing how to help; and the Strategy supports this.

Further to discussions at the last meeting, when the Principles were approved, the Strategy now sets out clear objectives to support Board members in taking this forward in their own agency. JM suggested that Board members should feedback to the Board what actions have been taken to implement the Strategy. It was agreed that the Board needs to focus on outcomes and impact.

Action: All/LD – for feedback to future meeting

In response to a question about the training that police get about young people, eg re emotional health & wellbeing, JM responded that the training is provided but main point is to ensure that the training impacts on practice. AN advised that as part of the GM Integrated Health Care Liaison & Diversion Scheme, young people taken into custody now receive a mental health assessment.

Action: AN to send a briefing note for information

2.3 **Matters Arising: Ofsted Report** (M Carriline)

(Paper provided)

MC reminded Board members that an Ofsted Inspector observed the last Trust Board meeting and had been very impressed with the meeting, especially with regard to the voice of children and young people in the Reach Out Project. Partnership working at all levels came out strongly in the inspection report. The Inspectors found that improvements need to be made with regard to Care Leavers, for example too many are NEET or unemployed (in the case of 21+ year olds).

MW stated STH are not always aware when a tenant is a care leaver, and therefore they are missing out on support that STH could provide. It was noted that this was going to be progressed with Sarah Thomason following her attendance at Trust Board, but that she has been off sick for several months. David Lamb is now in post as Extra Mile Manager.

Action: MW to follow up with David Lamb

Anne Gent advised that the Protocol for Extra Mile and DWP is now in place to improve information sharing and provide more support to Care Leavers.

MC noted that overall the inspection report was very pleasing. The Action Plan to address areas for improvement is being finalised and goes to Cabinet on 20 July.

2.4 **Matters Arising: Participation – What’s Changed**

LD advised that the Participation Leads identified by the Trust Board have been asked to complete and return What’s Changed forms as very few of these are being returned. These are an important part of the Participation Strategy to evidence impact of participation and to share information and good practice. LD said she would circulate the What’s Changed form and the names of Participation Leads to Board members to check that we still have the right contacts.

Action: LD/Board members

3. **Items from Young People** (H Walton)

HW advised that Circles of Influence had taken place on 29 June and that a report will come to the next meeting. In the meantime, HW drew attention to the following initial messages and themes:

- The young people wanted to know that what they said was taken seriously by decision makers
- Mental Health was a recurring theme with young people saying they wanted to have a person and a place to get support, as opposed to using a website.
- Peer mentoring is highly valued, and the young people wanted peer mentors across all year groups
- In an agree/disagree exercise, all the young people disagreed with the statement that they had the skill they need to succeed in life, and they talked about needing to know how to manage money, cook and about relationships.
- They felt that Sex & Relations Education should be more focused on having positive relationships.
- School nursing was a recurring issue – with young people saying that they didn’t think their school had a school nurse or that they never saw them, or that they weren’t approachable.

HW gave feedback from Youth Cabinet:

- YC had a referendum and voted to remain in the EU and to offer more support to asylum seekers and refugees.
- They had voted that there shouldn’t be an upper age limit on voting.
- At their next meeting they want to have debate about ‘politics in school’.
- The UK Youth Parliament Make Your Mark campaign is underway, in which young people can vote for a topic/campaign issue for discussion in Parliament by UKYP.
- Walking Rainbow is on 10 July and YC asked the Board to help to promote this. JM advised that 2 Imams are coming on the walk and will give a prayer for peace.

There was some discussion about the feedback from Circles, including from Board members who had been at Circles.

EO’B said he felt that one of the themes at Circles was ‘trust’. For example, could they trust that what they said would make a difference, and in his group a discussion about not trusting their teachers (eg around confidentiality) and didn’t trust that decisions made to resolve issues would be fair.

MC suggested that a ‘You said, we did’ summary be produced, and HW said that she could then take this into schools when she goes in to talk about Youth Parliament.

Action: HW

LJ and WT advised that the School Nursing service is being re-designed and asked that WT be sent the feedback so that this can be considered.

Action: HW to send WT feedback re school nursing

HC noted that at Millwood there is a School Nurse who is a children and young people's Counsellor and asked if this was the case in all schools. WT advised that it is not a requirement of the role that they are trained counsellors, but being able to talk to young people is important. The service includes having confidential drop ins and is looking at when is the best time to hold these for pupils.

Following feedback and observations that some young people may have found it difficult to participate openly in their Circles, HW advised that next year she is proposing to have the Circles discussions in the afternoon so that in the morning young people can talk about the issues and questions they want to raise. It was agreed that this is a good idea for the next Circles.

Action: HW

4. **CYP Forum** (V Maloney)

VM advised that in spite of the closure of B3SDA the CYP Forum has continued to meet as it is a useful forum for the 3rd sector organisations that attend. However, losing the infrastructure that B3SDA provided has left 3rd sector organisations feeling 'adrift' from the Council and CCG. There has been discussion at the Forum about what, if anything, the public sector require from 3rd sector organisations and forums that bring them together (ie CYP Forum and 3rd Sector Assembly – which hasn't met since B3SDA closed). VM has met with Heather Crozier (Communities Lead, Communities & Wellbeing) and a meeting has now been arranged with Kathy Hoyle for 1 July. She asked the Trust Board if partners had views on this.

In response, LJ and MC recommended that this is an issue that needs to be addressed at Team Bury and MC said he will flag up there.

Action: MC

Post meeting note: following a positive meeting with Kathy Hoyle, VM reported that it is proposed that a workshop for 3rd sector and public sector partners will be held.

5. **Children & Young People's Plan 2015-18 – Progress Updates**

5.1 **Overview of progress** (L Dennis)

(Paper provided)

LD gave an overview of the significant developments over the past year led and/or driven by the Children's Trust working with partners. This includes for example the lunchtime learning which is now well established and well attended; key and continuing role in the governance, development and delivery of the Local Transformation Plan with good progress being made and excellent partnership working; focus on strengthening and sending a clear message on Early Help (including re-branding the Oasis Team and the new Early Help Family Support Plan); development of Commissioning Principles and Workforce Strategy to support the CT priorities and ambitions.

Areas for development and risks to progress include ongoing impact of austerity and cuts, including impact of B3SDA closure; LTP funding not being ring-fenced, implications of national and local agendas, eg Neighbourhood Working, GM Devolution (and most recently the impact of the Referendum result), better engagement with the Drug & Alcohol Strategy, the Early Warning System and the Professional Information Network (OBA workshop being planned for August). In addition, a stronger focus on Outcomes needs to be taken over the next year.

The report identifies Trust Board and CT Ops Group actions as:

- drive implementation of the Commissioning Principles, the Workforce Strategy and the Participation Strategy;
- engage with the Professional Information Network as a means of cascading information/warnings and sharing experience and knowledge about NPS's in order to inform alerts or action by the Early Warning System. As an example, VM reminded Board members about the recent (nearly tragic) case of 3 12 year old girls in Salford taking teddy ecstasy tablets and the importance of getting messages and information out rapidly;
- have a clear strategic approach to working with and supporting a thriving local third sector.

5.2 **Local Transformation Plan exception report** (C Tickle)

(Paper provided)

CT gave an overview of Local Transformation Plan progress. In addition to the information provided in the report (see below), she advised that Pauline Roberts is the interim LTP project manager pending confirmation of a permanent appointment following CCG restructuring.

With regard to the Community Eating Disorder Service, this goes live on 4 July. This will be a 'soft launch' with a phased approach, as there remain outstanding areas of concern, ie, a long term solution re estates is not yet found, there have been difficulties in recruiting and a full team is not yet in place and there is more to be done with regard to the service specification. In phase 1 the service will operate as a virtual team across all 6 boroughs, with temporary arrangements in place for the service to be delivered from existing HYM buildings.

With regard to communications, the CT newsletter provides a detailed update on the Local Transformation Plan 3 times per year.

5.3 **Children's Trust network**

LD outlined the forthcoming lunchtime learning sessions, ie Safe4Sumer on 5 July and then sessions on Children's Centres, Child Sexual Exploitation, Domestic Violence and Self Harming during September and October. The flyers will be going out shortly.

With regard to the newsletter, this includes a lot of up-to-date information about services and initiatives that are very relevant to everyone who works with children and young people. LD thanked HC for providing a pen portrait for the most recent newsletter and asked for a volunteer for the next newsletter. It was agreed that Klare Rufo and Jo Marshall will be included in future editions.

6. Key developments relevant to the Children & Young People's Plan

6.1 Neighbourhood working (B Worthington and J Marshall)

(Paper provided)

BW gave a presentation about the developments towards neighbourhood working, being driven by Team Bury and piloted in Radcliffe and Bury East. This has a strong community focus and Team Bury have adopted the OBA approach (used by the Children's Trust for several years) to work with communities to improve quality of life and reliance on public services, and to monitor progress.

Using the JSNA, data from a range of agencies has been brought together into data packs for Radcliffe and East Bury, which have been used in township engagement events. In response to a question, BW noted that the multi-agency data is collected via a strong partnership infrastructure and can be accessed on the JSNA website.

LJ added that the next step is to join up and analyse the data to understand what it is telling us and whether there are solutions that will reduce demand on services and promote independence and resilience.

This work is being led by Team Bury and working closely with the local communities. There are a number of 'making it happen groups' to take forward the neighbourhood working developments. VM asked about engagement in the working groups, and BW advised that Karen Whitehead and Sue Reynolds are involved from Children's Services. LJ noted that this is an evolving process, that membership of the groups is not fixed and there are opportunities be involved. She advised that anyone wanting more information about getting involved should contact BW.

KR asked about schools' involvement in the neighbourhood developments and BW confirmed that a number of schools have been involved. HC suggested that BAPH and BASH can help with schools engagement; but it was also noted that although generally primary schools are 'local', secondary schools are more complex and less place-based, with pupils from different areas. In response, JM talked about the the relationship between the 'organisation' and the place, eg, Asda in Radcliffe has agreed to refer female shoplifters into the 'women into work' programme irrespective of whether they come from Radcliffe.

JM advised that the intention is not to have narrow membership groups, but wide consultation and involvement and the development of a conversational tool will help partners to identify wellbeing needs, and individuals to find solutions quickly. LJ added that engagement is at 2 levels, ie, regarding what is happening 'on the ground' at a township level; and also at a strategic borough wide level looking at organisational and service change.

It was agreed that it is important the Trust Board keeps abreast and involved in the neighbourhood developments, and that this will be a standing item on the agenda.

Action: LD

6.2 Reach Out Project

Paper provided

MC advised that Dana Marrett was ill and unable to attend to update on the Reach Out project (which was discussed at the last meeting). A handout was provided.

MC also advised that interviews for the Manager's post have been held and the successful candidate has accepted and will join following references, notice period etc. It is hoped to exchange contracts and complete on the property very shortly.

7. Written updates on developments relevant to Children's Trust

7.1 GM Devolution – Services for Children Review (Mark Carriline) (Paper provided)

MC advised that the Proposals for Children's Services have been submitted and an announcement from the Prime Minister is due on 5 July. However, in the light of the recent political upheavals it was felt unlikely that this will take place.

Post Meeting Note: The announcement did not take place, and further information is available on this at the current time.

7.2 Healthy Schools

It was noted that this paper was withdrawn subject to further discussions.

7.3 Briefing Paper – Academies

Paper tabled for information. It was noted that this is not a confidential paper. If anyone requires further information, they should contact the author, Paul Cooke.

8. Open Forum and Any other business

8.1 College update (Charlie Deane)

CD advised that wef 1 September, Bury College will merge with the University of Bolton, as will Bolton College. This is a very positive step which strengthens the College, and increases the local offer to children, young people and adults wishing to take up university education. CD noted there has been some surprise at the number of young people from Bury who wish to take up university education in Bury, rather than move away.

On behalf of the Trust Board, MC congratulated CD on this excellent progress.

8.2 Substance Misuse (Ann Noi)

Further to the recent near tragic event when 3 children from Salford were hospitalised after taking ecstasy, AN asked whether the Trust Board wanted there to be an awareness raising campaign in schools.

It was agreed that this needs to be discussed by the CT Ops Group at their Alcohol & Substance workshop in August when communications and other issues will be considered in detail.

9. Items for next meeting

It was agreed that Neighbourhood working should be a standing item.

10. Close of meeting

The next meeting will be at 3pm on 10 November in the Training Room, New Kershaw Centre.